

Ref No. JSPM/BSIOTR/IQAC/21-22/005

NOTICE

NOTICE OF IQAC MEETING No. 3 - 24th Dec. 2021

The meeting of Internal Quality Assurance Cell (IQAC) of JSPM's Bhiarabai Sawant Institute of Technology and Research, Wagholi, Pune will be held on at 4:00 pm in Board Room. All members of IQAC are requested to attend the meeting.

The Agenda of meeting is as follows:

- 1. Review of previous meeting
- 2. Maintenance of Equipment.
- 3. Conduction of Workshop Seminar
- Extension Activities.
- 5. Academic Adherence of Sem 1

Copy to:

- 1. All above members of IQAC
- 2. Campus Director
- Dean Academics
- 4. All Head of Departments
- 5. Office Superintendent





Dr. T. K. Nagaraj Principal (IQAC Chairperson)

PRINCIPAL J S.P.M.'S Bhivarabai Sawant Institute of Technology & Research Wagholi, Pune- 412207



Ref No. JSPM/BSIOTR/IQAC/21-22/006

Date:24.12.2021

MINITUES OF MEETING No. 3

IQAC Meeting No.3 Dated 24.12.2020

A meeting was held on 24.12.2021 at 3.00 pm in meeting room. Following members of IQAC were present:

| Dr. T K Nagaraj | Dr.ArunPatil | |
|-----------------------|---------------------|--|
| Dr. Ravi Joshi | Dr.Neelam Ghuge, | |
| Mr. Rajendra Nimbargi | Dr. Pravin Kachare, | |
| Mr. Prashant Mane | Dr.YogeshAngal | |
| Mr. Pritam Anuse | Ms.RekhaKotwal | |
| Mr.Sachin Kawathe | Dr.GayatriBhandari | |
| Mr.Darshan Patil | Dr.Swati Godase | |

Meeting started with welcome to all members by Prof P V Jatti, IQAC in-charge and following points were discussed:

1. Review Previous Meeting:

A review of previous meeting held on 7th OCT 2021 was taken and confirmed.



2. Maintenance of Equipment.

It was raised by Mr. Vijay Gadad that all lab equipment's and machinery are idle, not used during the COVID 19 pandemic situation should be rehauled and maintained properly so as to conduct all academic practices smoothly.

3. Conduction of Workshop Seminar

Principal Dr. T K Nagaraj requested all heads to organize the industrial sponsored workshop or seminar by inviting industrial Experts.

4. Extension Activities.

Prof Dr. Ravi Joshi Sir suggested the members that extension activities like Tree plantation, Swatch Bharat and vaccination programs are planned by NSS unit through the approval by the affiliating university.

5. Academic Adherence of Sem I

All members have reviewed and verified the academic adherence of sem I as per academic calendar mapped with University, College and Department academic calendar.

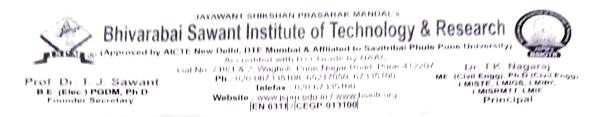
The meeting was concluded with vote of thanks by Prof P V Jatti, IQAC coordinator

Minutes Approved by

Prof P V Jatti IQAC Coordinator



Dr. T K Nagaraj Principal PRINCIPAL J S.P.M.'S Bhivarabai Sawant institute of Technology & Research Wagholi, Pune- 412207



Action Taken Report

(3rd Meeting of IQAC – A. Y. 2021-22)

| ltem No. | ltem | Actionable Point | Responsible Person | Work done Yes/No |
|-------------|-----------------------------------|--|---|-----------------------|
| I | Review of previous meeting | Review taken | All IQAC Members | Approved |
| 2 | Maintenance of Equipment | Maintenance of equipment's | Principal, , HOD, all lab In- charge | Partially done |
| 3 | Conduction of Workshop Seminar | To organize seminar workshop | TPO, TPC, HODs | Partially Achieved |
| 4 | Extension Activities. | Conduct different programs under NSS | NSS coordinator, Students | Partially done |
| 5 | Academic Adherence of Sem 1 | Verification of academic activities | Principal, Dean | Yes |

Prof P V Jatti **IQAC** Coordinator

Dr. T K Nagaraj Principal

PRINCIPAL J S.P.M.'S Bhivarabai Sawant Institute of Technology & Research Wagholi, Pune- 412207